

NOI Application Instructions for Construction Activities on Wright-Patterson AFB

Instructions

Notice of Intent (NOI) Application form - for Coverage Under Ohio Environmental Protection Agency General Permit

**** IMPORTANT ****

DO NOT COMPLETE THE NOI WITHOUT FIRST READING THESE INSTRUCTIONS.

What is a NOI Application Form?

NOI stands for Notice of Intent. It is a one-page application form to inform the Ohio EPA of a desire to obtain or renew coverage under a general permit. Wright-Patterson Air Force Base must certify that anyone discharging within the boundaries of the base intends to comply with the general permit and does so by submitting the NOI. The application shall be submitted to 88 ABW/EMY.

Who Must File an NOI Application Form?

Anyone planning construction activity where five (5) or more acres of land to be disturbed within the boundaries of the base will need to submit an NOI. (Note: Effective 10 March 2003 the size will be reduced to one (1) acre of disturbed land.) Federal regulations at 40 CFR 122 and the Ohio Revised Code at section 6111.04 prohibit point source discharges to waters of the State without first obtaining a National Pollutant Discharge Elimination System (NPDES) permit. This includes point source discharges of storm water associated construction activity, among others.

Where to file NOI Application Form

NOIs must be sent to the following address:

Stormwater Program Manager
88 ABW/EMO Bldg. 89
5490 Pearson Road
Wright-Patterson AFB, OH 45433-5332

If you use base distribution send it to:
88 ABW/EMO
Stormwater Program Manager

**** IMPORTANT ****

Responses must be typewritten or printed legibly in the spaces provided. NOIs transmitted by FAX will not be accepted. Incomplete NOI application forms, including those submitted without the application fee, will be returned to the applicant for resubmission.

Completing the Form

All responses must be typewritten using all capital letters in the appropriate areas only. Please place each character slightly above the appropriate line on the NOI application form which is available on this web site. If necessary, abbreviate to stay within the space allowed for each item. Use only one space for breaks between words, but not for punctuation marks. If the requested information does not apply to your project, leave it blank (do not use N/A, etc.). Do not include any symbols or punctuation marks unless otherwise instructed by these instructions. Each NOI application form must be accompanied by an application fee of \$200.00 made out to "Treasurer, State of Ohio". Although instructions on the form indicate otherwise, blank NOIs may be copied for future use or you can download them from the 88 ABW/EM web site.

The following instructions are for NOI's filled out for work within the responsibility of Wright-Patterson Air Force Base. The instructions are also only for construction work being performed on the base. Complete the form as described below:

I. Applicant Information/Mailing Address

Company Name: Wright-Patterson Air Force Base

Contact Person: Ronald J Lester

Phone: 937-257-5627

Mailing Address: 88 ABW/EM 5490 Pearson Road

City: Wright-Patterson Air Force Base

State: Ohio

Zip code: 45433-5332

II. Facility/Site Location Information

Facility Name: Wright-Patterson Air Force Base

Facility Contact Person: Linda Rogers

Phone: 937-257-2201 x282

Facility Address/Location: Enter the facility number where the work is to be performed. Area A – 10xxx; Area B – 20xxx; Area C – 30xxx. Some exceptions do exist to this rule.

Note: Construction activity applicants are to include with NOIs an 8 1/2" x 11" site map. The map shall clearly show the location of the project with its perimeter outlined and existing adjacent identifiable roads.

City: Wright-Patterson Air Force Base

State: Ohio

Zip Code: 45433-5332

Township(s): If Montgomery County, use Riverside Township; if Greene County use Bath Township

County: For all construction projects occurring from "C Street" (Area B) West to the base perimeter along Woodman Dr. and Page Manor housing area – use Montgomery County. For all of Area A/C and the areas East of "C Street" (Area B) – use Greene County

Quarter: Leave Blank

Section: Leave Blank

Range: Leave Blank

Receiving Stream: Leave Blank

MS4 Operator Name: Wright-Patterson Air Force Base

"State Nature Preserve": Leave Blank

"River Code": Leave Blank

General Permit Number: R 1 0 0 . . .

Initial/Renewal Coverage: If this is a new construction project then check *Initial Coverage*. If the project has been delayed and is outside the original NOI dates of authorization and this is a renewal of the original NOI then check *Renewal Coverage*.

Type of Activity: Short description of work to be completed (e.g., building addition, building demolition)

SIC Code(s): Leave Blank

Existing NPDES Permit Number: 11N00156*CD

ODNR Coal Mining Application Number: Leave Blank

Outfall: Leave Blank

Design Flow (MGD): Leave Blank

Latitude: Leave Blank

Longitude: Leave Blank

Project Start/Completion Date: Enter the project approximate start date and estimated completion date for the entire project from mobilization to completion of demobilization. Provide dates as: month day year using two digits in each space (e.g. September 28, 1994 = 09 28 94); do not use symbols or letters.

Total Size of Site: Size in acres (whole numbers only) **DO NOT USE DECIMALS**

Payment Information: A \$200 check (non-refundable) made payable to "Treasurer, State of Ohio" must accompany all NOIs. The check number and check date must be typed on the NOI to ensure complete processing. Provide dates as: month day year using two digits in each space (e.g. September 28, 1994 = 09 28 94); do not use symbols.

Certification:

Name(typed): Leave Blank

Date: Leave Blank

Signature: Leave Blank

Additional Information:

For more information on stormwater general permits, call 937-257- 2201 and ask for the Stormwater Program Manager.